

Ringmore Neighbourhood Plan Steering Group (RNPSG)

Minutes of meeting held on Wednesday 6th November 2019, in The Ringmore W.I. Hall, at 7.00 pm

Attendance

In attendance: Mr Richard Baker (Chair) (RB), Mr Mike Wynne-Powell (MWP), Ms Rosemary Piercy (RP), Mr David Milne-Smith (DMS), Dr Malcolm Findlay (MF),
Apologies were received from Mr Mike Campbell

1. Minutes from the previous meeting, held on 1st October, 2019

The Group agreed the Minutes as a true and accurate record of the meeting.
There were no matters arising from these Minutes.

2. Arrangements for the Drop-in Day, to be held on Saturday 16th November

RP raised a query on how A3 display sheets would be arranged, given the crossover of content in some cases. RB replied that it would not matter too much if there was an element of duplication since the aim of the event is to give parishioners an opportunity to see progress with the Neighbourhood Plan, and to offer their comments.

DMS clarified that draft policies would be presented for discussion at the event but not more detailed aspects, such as where 'green spaces' were to be identified.

RB confirmed timings for the event, noting that 10.30-12.00 is the advertised time for public attendance. He proposed that Group members should arrive at the WI Hall for 10.00 to give time for setting up the displays. These timings were agreed.

DMS confirmed that he would organise provision of tea, coffee, sugar, and biscuits for the event. He asked whether cups, etc would be available and this was confirmed by RB. It was agreed that, on presentation of receipts, DMS would be reimbursed from Ringmore Parish Council funds for any expenditure incurred.

RB referred the Group to the text of an introductory talk he had produce for the Drop-in Day event. This was unanimously approved.

RB suggested that each Group member should bring whatever evidence they felt would be helpful for reference in support of their display at the Drop-in Day.

RB asked the Group for their views on how many copies of the full draft Plan to date should be made available at the Drop-in Day event. It was agreed that TWO copies should be sufficient. It was also agreed that copies of the Parish Plan Questionnaire Report would be made available.

MWP asked the Group for their views on the wording he had produced for advertising the event on the 'Charterlands Chatter' Facebook site. The Group unanimously agreed with the wording, as presented.

MF queried how the Group should respond in the event of a member of the public attending the Drop-in Day and asking questions around a specific planning proposal, whether relating to a past or potential future development application. It was agreed that Group members should avoid engaging in discussion around such a specific development proposal and, if the individual was persistent, he/she should be referred to RB, as Group Chairman.

ACTIONS:

- ALL Group members to arrive at WI Hall for 10.00 on 16th November.
- DMS to organise refreshments for the Drop-in Day event
- ALL Group members to bring evidence, as appropriate, for their policies to the Drop-in Day
- RB to provide 2 copies of the draft Neighbourhood Plan to date, along with copies of the Questionnaire Report
- MWP to post notice of the Drop-In Day on Charterlands Chatter Facebook site
- ALL group members to avoid making comment on any specific past or future planning applications

3. Progress with Health & Wellbeing, and Infrastructure Policies

MWP introduced a draft of the Health & Wellbeing chapter, along with possible policies. He explained the difficulties he had faced in trying to avoid duplicating material that will appear in other sections. There was general agreement that some degree of duplication will be unavoidable, but it will nevertheless be worth identifying Health & Wellbeing as a distinct section in the Plan. It was agreed that this section could be effective with only one overarching policy.

The draft had been presented with three possible policies but MWP asked the Group for their views on whether these were sufficiently well defined and distinct from similar policies elsewhere in the draft Plan. This was discussed but the Group did not arrive at a clear conclusion. There was also discussion around the degree of justification that will be necessary for the policies in this section.

Due to MC not being able to attend this meeting, discussion on the draft section on Infrastructure was held over until the Group's next meeting.

ACTIONS:

- MWP to refine section on Health & Wellbeing, possibly reducing to one overarching policy.
- MC to present draft Infrastructure section at next meeting

4. Other Business

Heritage Assets

MWP raised the matter of identifying Heritage Assets. He was keen to confirm the list that had been drafted, in advance of the Drop-In Day since property owners may wish to discuss how being included might affect them. The Group went through the list noting, with due consideration, which entries should remain, and which could be deleted.

Environment Section

RB prompted DMS to comment on progress with the Environment section. There followed some discussion around the crossover between identifying heritage assets and identifying green spaces, and separation between the two in the context of planning and development. It was agreed that information on 'green spaces' would be brought to the next meeting in order to clarify how these can be identified and included in the Plan, and to avoid conflation with heritage assets.

ACTION:

- ALL Group members to familiarise themselves with 'green spaces' in the context of neighbourhood planning.
- RB to provide clarification on how 'heritage assets' and 'green spaces' will be treated in the Ringmore Neighbourhood Plan.

Traffic

RB offered an update on information emanating from a recent meeting involving Ringmore Parish Councillors and staff from Devon Highways.

The meeting concluded at 20.45.

No date was set for the next meeting. The Chair undertook to confirm an agreeable date, time and venue by e-mail.