

Ringmore Neighbourhood Plan Steering Group

Minutes of the meeting held 22nd January 2020

Present:- R A Baker (Chair), M. Findlay, M. Campbell, M Wynne-Powell

Apologies:- R. Piercy (notes by email), D Milne-Smith

1. The minutes of the meeting 3rd December 2019 were accepted and there were no matters arising that were not covered by the agenda.
2. The Group reviewed the latest draft and alterations to the Report. MC would add a list of current developments in the Housing Section. The report of the Inspector's response to the Bigbury NDP submission was noted. A report from SW Water on the sewage plant in Ringmore had been received and was not directly helpful but would be referenced in the Report (MC). There were a number of minor adjustments to be made eg. grammar, punctuation or repetition and Group members would incorporate these on the next round of updates. (All)
3. A Contents page, Glossary and some Appendices had been added but were not complete. Members were asked to review these and incorporate any additions from their own chapters at the next update. It was agreed that numbering of figures or photographs would be left to the final layout. Members were also asked to review the references and evidence in the report and update as necessary.
4. MF reported that he had made contact with Bigbury Caravan Park and had scheduled a meeting for the following Monday 27th January. Steve Radford of Parkdean Holiday Park had continued to prove elusive. MC had also contacted John Tucker and his daughter who manage one of the biggest farms in the area and would confirm a meeting for week ending 31st January 2020. Following these meetings other businesses would be contacted but in the meantime it was agreed to put an advert in the next edition of the Ringmore Newsletter (MC).
5. There was a detailed discussion on professional setting out for the report. Proof reading and mentoring. A quotation received from DCT was in excess of £10,000 and was beyond the means of RNPSG. It was

agreed that RAB would reply but keep the door open for the first stage of proof reading which was thought to be 'reasonably priced' at £1,320. It was agreed to investigate others opportunities including SHDC to see what services were available. (RAB)

6. The diary of previous work was reviewed and a couple of additions noted which would be incorporated.

The meeting closed at 8.30pm

RAB would circulate for available dates for the next meeting.