

Ringmore Neighbourhood Plan Steering Group

Draft letter to those owning possible heritage asset houses

Dear

As you know, we are in the process of drawing up a Neighbourhood Plan for Ringmore. One of the sections lists local “Heritage Assets”; these are mainly houses which have particularly old and interesting features which would need to be taken into account should there be any nearby building development. We are writing to ask you if you would be happy for your house to be listed as a Heritage Asset; **this does not affect your right to change anything on your property as it stands without such accreditation.** We would be very grateful if you could return the attached form as soon as possible.

Thank you so much for your help.

(Name/s)

Suggested form either at end of letter or separately:-

Please delete as necessary:

I would like/would not like my house to be listed as a Heritage Asset.

Name of house:.....

Name of owner:.....