**Ringmore Parish Council(RPC) Meeting**

**Tuesday 20th February, 2024 at 7.00 pm in the WI Hall**

**MINUTES**

**Present: Cllr. M. Campbell Chair, Cllr. Helen Kent-Woolsey (HK), Cllr. Richard Kent-Woolsey, (RK), Cllr. Andi King (AK), Ian Bramble (IB) (Clerk).**

**Five members of the public (MsP) were in attendance.**

**Members of the public (MsP) were welcome and invited to speak in ‘Open Session’**

 No members of the public spoke

**To accept apologies for absence:**

 Apologies were received from; Cllr M. Swan, Cllr J.Reynolds, Cllr. M. Wood, Cllr R.

 Gilbert.

**County Councillor Updates:**

 Cllr Gilbert submitted the report below, to be read in his absence.

In his absence Cllr Gilbert submitted the following comments:-

1 **For waste taken to recycling centres**:

Four single visits/house in any four week period

Or

An unbagged item up to 2 metres.

All else will be charged

For further information please visit: [www.devon.gov.uk/wasteandrecycling](http://www.devon.gov.uk/wasteandrecycling)

BT advised that the above referred to commercial recycling.

2 **A379 in Yealmpton** to be closed. from 26th Feb to 1st March 2024

 3. **DEVOLUTION;** If you are interested in following this, please go to DCC website

**District Councillor Updates:**

* Notification of Council Tax from SHDC and its increase of 2.99%, the maximum allowable and which at Band ‘D’ equivalent rates amounts to £ pa or /week.
* The Climate Emergency Fund is now open for climate related parish projects
* A 75% reduction in business rates has been announced for hospitality sector businesses
* BT confirmed the 100% increase in council tax for second homes with effect April 2025
* BT confirmed the SHDC payment of £1000 for the Parish Rooms elm tree removals

**Declarations of interest from councillors:**

 There were no declarations of interest.

**To receive and approve minutes of the meeting held on Tuesday January, 16th 2024**

 MC proposed approval, AK seconded and Cllrs approved unanimously

**Matters arising:**

There were no matters arising.

**2024.015. Bank Mandate Authority Changes and up date.**

IB outlined the progress to date in updating RPC online banking procedures for on line payments.

Current guide lines from the National Association of Local Councils (NALC), advise ‘two

councillors to approve, online at the point of actual payment’. However the present legislation does not demand ‘two councillor approval’ for on line payments but does require appropriate, robust controls and authorisation procedures to be in place. The well-founded argument can be made that RPC’s present procedure of scheduling payments in advance for full Council approval at a public RPC meeting and a request for formal approval at that meeting, all fully minuted was a sufficiently robust procedure. However that is a diversion from the new NALC policy recommendation and the Clerk as ‘Responsible Financial Officer’ is bound to advise Councillors of this. Adopting a ‘one councillor approval’ would align more closely with government and NALC guidelines and would satisfy the principle of that least two council authorised people ‘be involved at the point at which payment is made’. This would also allow greater flexibility of options in the event of either one of two councillors being unavailable at the time of payment approval and for all the above procedural reasons IB advised ‘one councillor approval’. MC proposed support for this, AK seconded and Councillors agreed unanimously.

* 1. **Planning Matters. SHDC response date**

**1 To consider the following applications**

 3862/23/LBC; Ivy Cottage, Ringmore, TQ7 4HL 14/03/24

 *Listed Building Consent for replacement of front elevation slate roof, strip existing slates,*

 *felt & batten & replace, change leadwork to front elevation of chimneys, remove*

 *vegetation from chimneys & make good, batten & felt with breathable BBA & treated*

 *timber batten & replacement slates to be grey natural slate*

 Cllrs. commented upon neighbour support for the proposals and, as Cllrs. had no

 objections MC proposed ‘no objection’, HKW seconded and Councillors agreed

 unanimously.

0003/24/FUL; Noddon Farmhouse, Ringmore, Kingsbridge, TQ7 4HF 22/02/24

 *Amendment to agricultural / residential boundary (change of use of small area of land*

 *from agricultural to residential) & construction of new vehicle store building*

 This is a resubmission of a previously refused application and Cllrs noted the smaller

 amount of land now proposed but were concerned about the possibility of land taken for

 vehicle increasing over time. However, as the decision can only be made on the proposal

 submitted and not what may or not happen in the future; HKW proposed ‘no objection’,

 MC seconded and Cllrs. agreed unanimously.

 0185/24/FUL; Highcroft Ringmore TQ7 4HR 29/02/24

 *Replacement dwelling with associated landscaping & driveway*

 There was comment about a slightly enlarged footprint and slightly lower roof line but

 these were not considered to justify an objection. RKW proposed support, MC seconded

 and Cllrs. supported unanimously.

**2**.**To note the decisions made by SHDC**:

 **N**one to note

**3**.**To note withdrawn applications:**

 None to note

**4**. **Enforcement cases**

 All enforcement cases are sent to Parish Councillors directly, due to confidentiality and

 are not for public discussion

**2024.017 Removal of 7 elm trees at the Parish Rooms.**

 Payment has been authorised and is now awaited from SHDC.

**2024.018 Highways**

 The issue of residents parking in Challaborough will now be unresolved as the new

 management at Parkdean will not support the proposals from the Parish.

 A member of the public reported that Parking Orders had been amended and would

 allow evening parking single yellow lines, where they occur.

**2024 019 Personal email addresses**

Progress is being made in forwarding these to SHDC

**2024.020 Councillors Registers of Interest.**

 To remind Councillors that some Registers of Interest were outstanding with thanks to

 those who had submitted them but with problems with SHDC website delaying their

 forwarding on.

**2024.021 2024/25 Precept Request Acknowledgement from SHDC**

 Acknowledgement has been received from SHDC of RPC’s request for a precept

 unchanged from last year’s level of £8060. The first instalment of £4030 will be paid in

 April.

 **2024 022 Finance**

1. **To receive Bank reconciliation to December 31st 2023 and approve January payments due.**

|  |  |  |  |
| --- | --- | --- | --- |
|  **Ringmore PC Budget Spreadsheet** |  |  |  |
| **Year** | **Current AC** | **as at 12/02/24** | **£7,675.74** |
| **2023** | **Savings** | **as at 12/02/24** | **£5,33248** |
|  |  | **Total** | **£13,008.22** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Reserves** | Contingency |  | £3,048.00 |
|  | CoVid Grant |  |  £334.00 |
|  | Election |  |  £70.00 |
|  | NP Balance |  |  £0.00 |
|  | Wildlife Verges |  |  £725.00 |
|  | Bench |  |  £110.00 |
| **Total** |  |  | **£4,287.00** |
| **Funds Availiable**  |  |  | **£8,721.22** |

**To note payments made December 31st, 2023 to January 31st 2024 £**

EDF Energy; Night landing site 8.00

Tall Orders; Grass cutting & strimming; 555.00

I Bramble; Clerk’s Salary, December 1st-December 31st 198.94

I Bramble; Clerk’s mileage January1st -January 31st 6.30

I Bramble; Clerk’s office exps.

**February 2024 payments due;**

EDF Energy, Night landing site 8.00

I Bramble; Clerk’s Salary January.1st – January 31st, 2023. 198.94

Clerk’s mileage RPC meeting January 16th, 2023 6.30

**Receipts:– January 1st to January 31st, 2024**

 Bank Interest; 5.50

**2024 023 Challaborough**

 The proposed bus shelter in Challaborough will not now proceed due to withdrawal of

 support by the new management at Parkdean.

**2024 010 Environmental matters:**

* HKW advised of a forthcoming meeting and walkaround of Parish paths with Ros Davies from DCC prior to RPC’s P3 submission for 2023/24.
* There was some discussion of footpaths on National Trust (NT) land, with the point made that maintenance of these was NT’s responsibility and not RPC’s.
* Flooding on the road by ‘Smugglers’ was raised with the responsibility being with the owner to clear the relevant drain on their property.
* The hedge bank at ‘Church Fields’ is crumbling, the stability of which is considered to be the owner’s responsibility
* Progress is being made with Parish Event; quotes for a marquee are being sought;
* The Rugby Club will lend their floodlights;
* IB is confirm whether or not the event will be covered under the Parish insurance cover.
* With regard to unauthorised camping on the beach at Ayrmer Cove HKW will maintain contact with the NT.

**2024 025 To receive Parish Paths Partnership update**

See above 2024.024

**2024 026** **SHDC Grants for Business and Parish Councils**

 SHDC has announced ‘Affordable Homes Grants’ to enable preliminary work to be done

 to bring forward affordable homes projects in parishes in the District.

All sources of grants and funding continue to be monitored and explored.

**2024 014 A.O.B**

* IB has received a request to confirm or otherwise that RPC’s existing Public Liability and other insurances will cover the proposed Parish event.
* On going information on Devolution and the Freeport can be found on the DCC website.
* Public Consultations on the consumption of alcohol in public places and on transport needs in the District are underway; further details are available from the Clerk.
* Sustainable South Hams is promoting community composting although it was noted that a considerable number of volunteers would be required for it to be viable.
* Correspondence has been received from, Ontario, Canada from a lady who has a picture, bought some years ago of All Hallows Church, dated 1888; to be forwarded to the History Society.

**Matters for discussion at next meeting.**

 None were raised

The meeting closed at 7:55

**Next Parish Council Meeting**

Tuesday 19th March, 2024, at Ringmore WI Hall at 7pm

Signed:………………………………………………………………Dated:…………………

Cllr. Mary Swan, Chair, Ringmore Parish Council.